

REPORT

DATE: March 14, 2006

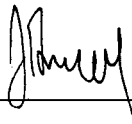
TO: Administration Committee, Regional Council

FROM: Lambertus H. Becker, Interim CFO



SUBJECT: Request to approve changes within line item budget – FY 05-06 Indirect Cost Budget

EXECUTIVE DIRECTOR'S APPROVAL:



RECOMMENDED ACTION:

Approve revised FY 05-06 Indirect Cost budget, as attached.

SUMMARY:

To reallocate line item budgets within the FY 05-06 Indirect Cost budget. Total Indirect Cost budget remains unchanged.

BACKGROUND:

For the past several years the Regional Council has approved mid-year changes to the Indirect Cost Budget. This is the result of staff's desire to inform the RC about minor changes made to the Indirect Cost plan during the year and is not required by Caltrans. The overall IC budget is unchanged.

The two largest changes are in G/L accounts 55930 and 55460 (Miscellaneous Other and Small Office Purchases). Due to an anticipated reduction of expenditures in Small Office Purchases (55460), a decision was made to move \$25,000 out of the account and set up a reserve for unanticipated expenditures in Miscellaneous Other (55930) within the IC budget.

The attached spreadsheet displays the original line item budget for FY 05-06 and the requested changes. Staff is requesting the Regional Council to formally approve these changes.

FISCAL IMPACT:

None. The total FY 05-06 Indirect Cost budget remains unchanged by this action.

P.C. Docs 119809 v2

FY 05-06 Indirect Cost Budget Original and Proposed Changes

	Original Budget	Proposed Budget	Change
Personnel Services			
Salaries	3,206,758	3,196,053	(10,705)
Fringe Benefits	1,756,375	1,747,080	(9,295)
Total Personnel Services	4,963,133	4,943,133	(20,000)
Indirect Costs			
54300 SCAG CONSULTANT	799,839	804,694	4,855
54340 LEGAL EXPENSE	235,000	235,000	-
54350 PROFESSIONAL SVC		0	-
55200 INTERNET ACCESS FEES	3,000	3,000	-
55210 SOFTWARE SUPPORT	111,988	111,988	-
55220 HARDWARE SUPPORT	29,825	29,825	-
55270 CSC SOFTWARE PURCHASES	30,000	30,000	-
55400 OFFICE RENT 818-OFFICES	1,200,807	1,188,411	(12,396)
55410 OFFICE RENT SATELLITE	40,000	40,000	-
55420 EQUIPMENT LEASES	491,270	491,270	-
55430 EQUIPMENT REPAIRS AND MAINT	82,640	82,640	-
55440 INSURANCE EXPENSES	179,000	179,000	-
55441 ADP AND BANK FEES	32,100	32,100	-
55460 SMALL OFFICE PURCHASES	362,000	337,000	(25,000)
55510 OFFICE SUPPLIES	110,000	110,000	-
55530 TELEPHONE CHARGES	169,508	169,508	-
55540 POSTAGE & DELIVERY SERVICE	80,000	80,000	-
55600 SCAG MEMBERSHIPS	53,442	58,242	4,800
55610 PROFESSIONAL MEMBERSHIPS	8,240	8,240	-
55620 RESOURCE MATERIAL/SUBSCRIBER	38,800	39,350	550
55700 DEPRECIATION EXP - FURN	10,000	10,000	-
55710 DEPRECIATION EXP - COMPUTERS	39,270	39,270	-
55800 RECRUITMENT NOTICES	20,000	29,450	9,450
55810 PUBLIC NOTICES	25,000	15,900	(9,100)
55820 STAFF TRAINING	100,000	115,041	15,041
55920 OTHER MEETING EXPENSE	7,000	8,500	1,500
55930 MISCELLANEOUS OTHER	8,000	38,200	30,200
55950 TEMPORARY HELP		0	-
56100 PRINTING	53,000	51,500	(1,500)
58100 TRAVEL	68,700	68,700	-
58200 TRAVEL-REGISTRATION FEES	18,300	19,900	1,600
Sub-Total	4,406,729	4,426,729	20,000
Total - All Costs	9,369,862	9,369,862	-